



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

---

**TITLE:** RECREATION GUARD (Part-time)

**SALARY:** \$10.60 - \$13.67/hour

**LOCATION:** Monroe County Parks Department - Seneca Park Zoo

### **TYPICAL WORK ACTIVITIES:**

All need not be performed in a given position. Other related activities may be performed although not listed.

Patrols recreation and Zoo areas to maintain order and checks and secures sensitive areas;  
Observes animal behavior, safety, and the security of exhibits;  
Assists in crating animals and moving them from one location to another;  
Inspects buildings, gates, recreation areas, and outside areas for security;  
Patrols buildings and grounds when closed to visitors to guard against unauthorized entrance;  
Patrols parking areas on foot and/or by car to insure compliance with regulations;  
Directs traffic and instructs patrons;  
Keeps order among visitors;  
Answers inquiries and gives directions to visitors;  
Investigates and makes reports of illegal acts, such as vandalism, burglary or forced entry;  
Keeps records of patrol activities and writes daily reports;  
Receives, obtains and disseminates information by two-way radio, in person and in writing;  
Cleans, mops, and refills dispensers.

### **MINIMUM QUALIFICATIONS:**

Must possess a valid New York State driver's license - Class D.

### **SPECIAL REQUIREMENTS:**

Current registration as a Security Guard with the New York State Department of State.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

<b><u>Send Civil Service Applications to:</u></b>	Leah Jahna, Parks Personnel (753-7282) Monroe County Parks Department 171 Reservoir Avenue Rochester, New York 14620
---	---

**Posting Deadline:** July 12, 2013